

## SENIOR SPORT COACH

### POSITION DESCRIPTION

|                          |  |
|--------------------------|--|
| <b>REPORTS TO</b>        | Director of Sport  |
| <b>DIRECT REPORTS</b>    | None   |
| <b>KEY RELATIONSHIPS</b> | Sport Department – coaches<br>Senior School Sport Administrator<br>Senior School Sport Assistant<br>Students<br>Parents<br>Teams from other schools  |
| <b>PURPOSE</b>           | The Senior Sport Coach provides advanced coaching capability and leadership within the sport program. In addition to coaching responsibilities, the role supports program development, mentors junior coaches, and works directly with the Director of Sport with operational delivery of the sport program. |
| <b>ENVIRONMENT</b>       | This is a seasonal casual position   |

### KEY AREAS OF RESPONSIBILITY

#### TRAINING

- Attendance at training sessions as directed by the Director of Sport (times of training must be strictly adhered to)
- Maintaining familiarity with the latest coaching practices and literature on a sport and its coaching
- Strong understanding of risk management and risk mitigation and compliance to ensure safe sports space
- Awareness of correct skills, technique, rules and regulations
- Understanding of online Clipboard platform
- Attendance where possible at coaching courses and seminars, leading to either a qualification or further knowledge
- Provision of a structured program of coaching
- Teaching of correct technique and skills
- Provision of motivation, support and encouragement for the squad
- Selection of the squad in consultation with the Director of Sport or Sport Coordinator
- Provision of an integrated program of coaching and fitness in conjunction with the other coaches
- Support other coaches within the same sport
- Coordinate training and team selection activities across multiple teams where required

## OVERALL DUTY OF CARE

- The most important responsibility of the Coach is the overall duty of Care of the students
- The Coach must attend all training sessions and competitions as directed by Director of Sport
- Health and safety matters must be paramount at all times and all problems are to be reported promptly to the Director of Sport
- At training sessions and events, the Coach must arrive first and take full responsibility for the students as they arrive, unless directed to travel with the team
- The Coach will be last to leave, ensuring that each girl has been safely collected
- Professional and friendly liaison with parents, opposing schools and external facilities
- Ensure that the diversity of all children, including (but not limited to) the needs of Aboriginal and Torres Strait Islander children, children from culturally and linguistically diverse backgrounds, children with disabilities, and children who are vulnerable needs are met
- Comply with Lowther Hall policies and processes including for sport policies and procedures

## DISCIPLINE

- A high standard of discipline is expected of all involved in a sports program, in matters of behaviour, uniform, attendance and punctuality
- The Coach is responsible for this high standard of discipline
- A Senior Coach sets an example to other Coaches and supports coaches under their direct care to ensure high standard of coaching, student care and support is provided

## VALUES AND BEHAVIOURS

| <b>CATEGORY</b>          | <b>Expected behaviours</b>   |
|--------------------------|--|
| <b>VALUES</b>            | Demonstrates personal integrity and strong work ethic<br>Behaviour demonstrates a team approach<br>Is open to new ideas and opportunities              |
| <b>COMMUNICATION</b>     | Communicates effectively, especially with adults   |
| <b>SCHOOL STANDARDS</b>  | Always focused on the needs of the School<br>Always respectful of others<br>Adds value to the team and the School<br>Complies with all school policies |
| <b>BUSINESS OUTCOMES</b> | Looks ahead and anticipates new directions<br>Understands how teams work and utilises the skills of team members                                       |
| <b>PRODUCTIVITY</b>      | Self driven and displays personal effectiveness<br>Manages stressful situations well<br>Displays sound problem solving and decision making skills      |



## **CONTINUOUS IMPROVEMENT**

Possesses technical skills required to be proficient in the role  
Shows critical reflection on own work

Reviews performance data to identify areas for improvement  
Considers the bigger picture when thinking about a problem  
Understands and adjusts to change

## **PLANNING**

Demonstrates organisational skills  
Develops project plans with clear process and outcome

## **TECHNICAL KNOWLEDGE AND JOB SPECIFIC SKILLS**

- An understanding of the Lowther Hall context
- An appropriate undergraduate study/qualification
- Awareness of correct skills, technique, rules and regulations
- A current and appropriate WWCC registration
- An understanding of child safe standards
- Current Level 2 First Aid and CPR Certificate – with a commitment to on-going training
- Current anaphylaxis management qualification
- Current asthma management qualification
- Willingness to undertake a National Criminal History Record Check upon appointment
- Minimum 3–5 years coaching experience (or equivalent demonstrated experience)
- Relevant sport-specific coaching accreditation (desirable or required depending on sport)
- Ability to analyse performance and implement development strategies
- Ability to use online platforms such as Clipboard is required

## **PERSONAL ATTRIBUTES**

- Sound judgement with regards to people and situations
- Willingness to support the school values
- Organisation and attention to detail
- Time management and prioritising ability
- Initiative and resourcefulness
- Outcomes focus
- Team orientation
- Kind, friendly and supportive to parents, staff and students
- Decision making within level of authority
- Flexibility and 'can do' attitude



## POSITION ACCEPTANCE

I accept the position description as stated above, and that it may need amending and updating periodically due to changes in responsibilities and organisational requirements. I will endeavour to model the values and behaviours of the school and follow all policies and procedures.

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Incumbent Name

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Incumbent Signature

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Date

