Lowther Hall ANGLICAN GRAMMAR SCHOOL

All about the girl

SPORT COACH

POSITION DESCRIPTION

REPORTS TO	Director of Sport
DIRECT REPORTS	None
KEY RELATIONSHIPS	Students Parents Other coaches Sport staff Teams from other schools
PURPOSE	The Sport Coach plays an important role in creating a positive, safe and enjoyable sporting experience for students. They support students to develop their skills, confidence and teamwork while encouraging participation, wellbeing and a love of sport. Working closely with the Director of Sport and other coaches, the Sport Coach delivers engaging training sessions and supports students during competitions. They help create an inclusive environment where all students feel encouraged to participate, demonstrate good sportsmanship and strive to do their best. The Sport Coach contributes to the smooth running of the School's sporting program while upholding the School's values, Child Safety commitments and expectations.
ENVIRONMENT	This is a seasonal casual position classified under the Educational Services (Schools) General Staff Award. Hours of work will vary according to training, competitions and program requirements. Evening and weekend work is required.

KEY AREAS OF RESPONSIBILITY

STUDENT ENGAGEMENT AND BEHAVIOUR

- Promote positive behaviours, sportsmanship and respectful participation.
- Provide motivation, support and encouragement for the students
- Model professional conduct and reinforce School expectations relating to behaviour, attendance, punctuality and uniform requirements.
- a positive role model for students and coaches.
- Address behavioural concerns appropriately and escalate significant matters to the Director of Sport where required.

CHILD SAFETY RESPONSIBILITIES

- Demonstrate a commitment to the safety, wellbeing and empowerment of children and young people.
- Always maintain professional boundaries and appropriate relationships with students.
- Act in accordance with the School's Child Safe Standards and Mandatory Reporting of Child Abuse policy.
- Report concerns, disclosures, allegations or suspicions of harm immediately in accordance with School procedures and legislative requirements.
- Promote the participation and inclusion of all students.
- Create culturally safe environments for Aboriginal and Torres Strait Islander students.

- Support students from diverse cultural backgrounds, students with disability and those who may be vulnerable.

HEALTH, SAFETY AND RISK MANAGEMENT

- Ensure appropriate student supervision arrangements are maintained before, during and after all training sessions, competitions and sporting events in accordance with School policies and procedures.
- Conduct activities in accordance with School risk management procedures.
- Identify, assess and manage risks associated with training and competition.
- Ensure safe use of facilities and equipment.
- Monitor student wellbeing, fitness and injury management.
- Report incidents, hazards and near misses through approved School processes.
- Participate in emergency response procedures where required.

COMMUNICATION AND PROFESSIONAL CONDUCT

- Communicate professionally and respectfully with students, parents, staff, coaches, officials and external stakeholders.
- Maintain confidentiality and privacy of student information.
- Represent the School positively when attending competitions and events.
- Use approved School communication channels and platforms.

EMPLOYMENT SKILLS AND EXPECTATIONS

- Attendance at training sessions is compulsory as directed by the Director of Sport (times of training must be strictly adhered to)
- Attendance at competitions, tournaments and School sporting events is required as directed.
- Maintaining familiarity with the latest coaching practices and literature on a sport and its coaching
- Awareness of correct skills, technique, rules and regulations
- Provision of a structured program of coaching
- Teaching of correct technique and skills
- Selection of the squad in consultation with the Director of Sport or Sport Coordinator
- Provision of an integrated program of coaching and fitness in conjunction with the other coaches
- Support other coaches within the same sport
- Participate in team selection activities when required

VALUES AND BEHAVIOURS

CATEGORY	Expected behaviours
VALUES	Demonstrates personal integrity and strong work ethic Behaviour demonstrates a team approach Is open to new ideas and opportunities
COMMUNICATION	Communicates effectively, especially with adults
SCHOOL STANDARDS	Always focused on the needs of the School Always respectful of others Adds value to the team and the School Complies with all school policies
BUSINESS OUTCOMES	Looks ahead and anticipates new directions

NON NOBIS SOLUM

	Understands how teams work and utilises the skills of team members
PRODUCTIVITY	Self driven and displays personal effectiveness
	Manages stressful situations well
	Displays sound problem solving and decision making skills
	Possesses technical skills required to be proficient in the role
	Shows critical reflection on own work
CONTINUOUS IMPROVEMENT	Reviews performance data to identify areas for improvement
	Considers the bigger picture when thinking about a problem
	Understands and adjusts to change
PLANNING	Demonstrates organisational skills
	Develops project plans with clear process and outcome

JOB REQUIREMENTS

- An understanding of the Lowther Hall context
- Relevant coaching qualifications, accreditation, training or equivalent demonstrated coaching experience relevant to the sport.
- Demonstrated experience coaching adolescents in a school or club environment.
- Knowledge of athlete development principles.
- Understanding of inclusive coaching practices.
- Ability to foster positive team culture.
- Knowledge of student wellbeing considerations in sport.
- Level 1 or above sport-specific accreditation.
- Relevant sport-specific coaching accreditation (desirable or required depending on sport)
- Ability to use online platforms such as Clipboard is required
- Awareness of correct skills, technique, rules and regulations
- A current and appropriate WWCC registration
- An understanding of child safe standards
- Current Level 2 First Aid and CPR Certificate – with a commitment to on-going training
- Current anaphylaxis management qualification
- Current asthma management qualification
- Willingness to undertake a National Criminal History Record Check upon appointment

PERSONAL ATTRIBUTES

- Sound judgement with regards to people and situations
- Willingness to support the school values
- Organisation and attention to detail
- Time management and prioritising ability
- Initiative and resourcefulness
- Outcomes focus
- Team orientation
- Kind, friendly and supportive to parents, staff and students
- Decision making within level of authority
- Flexibility and ‘can do’ attitude

POSITION ACCEPTANCE

I accept the position description as stated above, and that it may need amending and updating periodically due to changes in responsibilities and organisational requirements. I will endeavour to model the values and behaviours of the school and follow all policies and procedures.



_____

Incumbent Name

_____

Incumbent Signature

_____

Date

